

Tuckahoe Recreation Club
1814 Great Falls Street
McLean, VA 22101
(703) 356-1205
www.tuckahoe.net
Tuckahoe Board of Directors

MINUTES

Date: April 16, 2024

Time: 7:00 PM

Place: Tuckahoe - Board Room

Board Members Present, Brendan Bayer, Keith Bretzfield, Cindy Dobyns, Nathaniel Glasser, Matt Kelly, Hiranya Maru (via Zoom), Nick Metcalf, Ana Florez, Mike Thomas (past President), Scott Lisman, Monika Sibert, Ratih Sudharto, Chris Bassler

Board Members Absent: Hilary Scherrer, Lauren Wilson, Kristin Gorelik, Chris Zochowski

Officers Present: Ed Cho (President), Brian Hult (Treasurer), and Monica Winthrop (Secretary)

Officer Absent: Bert English (Vice President)

Meeting called to order at 7:00 PM at Tuckahoe by the President.

Secretary sent out February minutes. Minutes accepted.

President's Report

- Nothing to report.

Executive Committee

- Code of Conduct Draft has been circulated; welcome Board's feedback before being shared with the Membership.
- Multi-Year Strategy Plan has been drafted and is being fine-tuned; please stand-by for circulation.

Manager's Report

Items being worked on around the club:

- Several items have begun to prepare for opening in May:
 - The Pavillion walls have been removed and stored.

- Solar pool covers have been removed and stored.
- Decks have been pressure washed (almost done with this, still need to do baby pool and sections of the Grille patio).
- SBH locker rooms have been emptied and prepped for spring cleaning.
- Offseason documents have been stored in attic spaces to make room for event storage.
- Deck furniture is in the process of being cleaned.
- The slide has been washed.
- Diving boards being inspected by Springboard Specialist.
- Many more preparation items are being done around the Club.
- The pine trees at tennis courts have been removed. We are seeking some expert recommendations/estimates on replacing with low maintenance ‘barrier’ trees to be evaluated by E&M.
- Supernova Maids is coming last week of April to do spring cleaning in SBH before May.
- The Grounds Guys are beginning landscaping. Spring cleanup and weeding on April 17, mulch installation on April 19. Mulch installation is part of our seasonal agreement with them that starts on May 1, but as a courtesy they will begin the contracted items early so we are ready for the first weekend of May.
- Many outdoor projects to prepare for summer are happening around the club. Please reach out if there is something you know needs attention or if you are seeking an update on a particular item! (this is my first spring at Tuckahoe too, so help and feedback is appreciated).

Events:

- Easter Egg hunt went really well. About 70 attendees – we had to move the date due to rain, but it did not seem to negatively affect our expected numbers.
- The pickleball kickoff had a lot of enthusiasm and had over 70 attendees.
- Cinco de Mayo is going to be a new event this year. It fits in well with our first weekend that the Grille will be operating and can serve the taco bar. We will also serve drinks. Pre-registration is required due to insurance at the moment, and walk ups are allowed for food at Cinco de Mayo.

Grille Manager / Event Coordinator:

Welcome Miriah Allen as the new Grille Manager / Event Coordinator. She started on April 8.

BIO: Miriah Allen is a dedicated professional in the Hospitality industry, now serving as the Grille Manager and Event Coordinator at Tuckahoe Recreation Club. Hailing from Washington, D.C., and raised in Prince George's County, Maryland, Miriah's passion for cooking began at a young age, eventually leading her to pursue a Bachelor of Science in

Hospitality and Tourism Management and a Culinary Degree from Auguste Escoffier. Alongside her culinary expertise, Miriah discovered a love for creating exceptional experiences for people, whether through catering events, weddings, or basic services. At Tuckahoe, Miriah will be committed to exceeding expectations and fostering a team that strives to build relationships and deliver excellence. Her personal development goal is to continue growing within the industry, making a positive impact, and inspiring her team to take pride in their work and achievements.

Summer Staffing:

We have been working hard at hiring and staffing for the many areas of the Club (lifeguards, Grille, events, front desk, tennis attendants). We are in a good place with each group now (have conducted over 30 Grille interviews, 15 front desk interviews, and I am not sure how many lifeguard interviews – but very many!). Many of the lifeguard applicants are pending successful training, of which we have conducted 1 class in April, and have 2 more in May, as well as an operator class.

We are developing a hospitality and department training to be conducted during the Club closure on May 22, and instituting monthly in-service training for emergency response that will begin in May and continue through the summer (probably past).

Operations: Chris Bassler

- Working on doors/walls to enclose the swim team area in summer bath house.

Engineering and Maintenance: Brendan Bayer

- Getting quotes for parking lot as we are starting to see some wear and tear.
- Winter bath house HVAC vendors are engaged.
- Tree removal completed and looking at plans for replacement and cleanup along Great Falls.

Finance: Brian Hult

- Dues are coming in a bit slower than before versus last year. However, still 2 weeks to go.
- Morning masters ahead of plan, but the 2023 payment is delayed.
- Acquatics is ahead of plan due to more private swim lessons.
- Club is seeing a higher interest year over year.
- Staffing expenses year over year are slightly higher.
- Club maintenance is also up slightly year over year.
- Upcoming projects:
 - Long-range plan
 - Q1 reporting to each committee
 - Investment policy.

Membership: Monica Winthrop

- Numbers:
 - Full members: 3,150
 - Absentee: 235
 - Emeritus: 104
 - Children under 5: 130
 - Limited members: 40
 - Waitlist total families: 435 (1,606 individuals)
 - New to waitlist: 4 families (14 individuals)
 - **Motion:** Approve list of new individuals to waitlist. *Motion approved unanimously.*
- Resignations: 77 (161 combined this month and last).

Member Relations: Keith Bretzfield

- No additional information from concerned members group.
- Looking at providing responses for by-laws recommendations.
- Members are universally happy about fitness room renovation.
- Looking to setup another Member Relations open house next month.

Programs & Concessions: Matt Kelly

- New grill manager hire, see above in managers report.
- Will be having a meeting to go over the menu and holding annual menu testing.

Aquatics: Bert English

- Lots of enthusiasm for swim (240 kids already signed up) and dive.
- Swim team open house on April 27th.
- Registration still open.
- Practices coming up next month starting on May 7th.

Tennis: Scott Lisman

- Dillion resigned as Director of Tennis is now head pro.
- Ramon has take over as Director.
- Pickle ball has kicked off.
- Schedule underway for staffing during busy times during the summer.
- Working on research for new structure.

Long Range Planning: Chris Zochowski

- None

By-Laws: Nathaniel Glasser

- Working on current proposed amendments to share with members over the summer.
- 3 proposed amendments out of annual meeting from last year are being reviewed.
- Looking at other amendment changes from the board.

Fitness: Matt Kelly

- None

Marketing: Kristin Gorelik

- None

Old Business

- None

New Business

- Mike Ingram had comments about HVAC.

Announcements

- Monika Sibert (current board member) will be moving out of the area and therefore will resign from the board.
- Peter Marketos will be joining the board of Directors in Monika Sibert's place. His first board meeting will be May 2024.

Meeting adjourned at 7:56 PM.

Monica Winthrop
Secretary

Ed Cho
President