



Tuckahoe Recreation Club Board of Directors Meeting Minutes

Date: May 21, 2024

Time: 7:00 PM

Place: Tuckahoe - Pavilion

Board Members Present: Brendan Bayer, Keith Bretzfield, Cindy Dobyns, Nathaniel Glasser, Matt Kelly, Hiranya Maru, Nick Metcalf (via Zoom), Ana Florez, Mike Thomas (past President), Ratih Sudharto, Chris Bassler, Brian Hult, Peter Marketos, Hilary Scherrer, Kristin Gorelik,

Board Members Absent: Lauren Wilson, Chris Zochowski, Scott Lisman

Officers Present: Ed Cho (President), Brian Hult (Treasurer), and Bert English (Vice President)

Officer Absent: Monica Winthrop (Secretary)

Meeting called to order at 7:00 PM at Tuckahoe by the President.

1. Review of Minutes from April 2024 Board Meeting

- *Cindy Dobyns requests to correct the number of full membership from the April minutes (typo).*

2. President's Notes & Comments

- Welcome to Peter Marketos, as a new board member.
- Nick Metcalf will be the new chair of the Aesthetics committee.
- New committee assignments and updated board roster and directory were shared.

3. Executive Committee

- Code of Conduct – additional to the policies and procedures. How to implement it. Publish this, approve it, and make it effective immediately, but allow members to provide input by July 1 for final approval in the annual membership. (All in favor)
- The Multi-Year Strategy Plan has been drafted and is being fine-tuned; please stand by for circulation.

4. General Manager's Report

Updates Around the Club

- The Grille has been open on weekends all May and will begin opening daily on May 20.

- Summer operating hours, events calendar, and closures are emailed to the membership in this week's "weekly update" email. (All functions reviewed by operations, P&C, and marketing before being sent out).
- Working with qualified members to update the Club's photography during the summer months when the facilities are in peak form. This will include high-quality images for the website, new member marketing, and future team member recruitment.
- We are working with aquatics and tennis programs to bring portions of their catering needs in-house to improve cohesiveness, member experience, and lower expenses.
- Interviewed and hired over 50 lifeguards (part-time, seasonal), 35 Grille staff (part-time, seasonal), 15 Desk Attendants (part-time, seasonal), and 40 aquatics staff (coaches and instructors for the many various aquatics programs). **Many of these staff members cross over and are counted in more than one department.*
- Many more items, repairs, improvements, and projects are happening around the Club, particularly in preparation for summer—if you see anything that raises questions or needs our attention, please let us know!

Events:

- Cinco de Mayo was a successful event; it was not very busy due to poor weather, but everyone who pre-registered still came and participated (about 25 members). This was the first year doing this event, and it coincided well with our first weekend having the grille open. Would be interested in the P&C committee's thoughts on doing it next year on the Sunday before Cinco de Mayo (May 4)?
- The Memorial Day Celebration is from 1 to 5 p.m. on May 27. In addition to relays, games, ice cream/popcorn/cotton candy, we will have a moment of silence followed by a performance of Taps on bugle.
- The full event calendar has been shared with the members in the weekly update email. A few new items will be added to our traditional Tuckahoe events this year. Detailed information regarding each event will be shared in the coming weeks as we can share pricing, activity, and registration information.

Summer Staff Orientation

- On Wednesday, May 22, we are holding our Summer Staff Orientation. This is the first time in recent years that we are having a club-wide orientation, and we are very excited! Thank you to the board for allowing us to close the Club early so that we can focus our attention on this training.
- The meeting is mandatory for all staff working this summer. However, we understand it is unrealistic to have 100% attendance with some team members not yet being local for the season and/or having various responsibilities outside of their role at Tuckahoe; based on availability and staff response, we expect a very good turnout with around 80%+ attendance.
- We will do a group orientation, hospitality training, department-specific breakouts, team-building activities, and emergency response training. If you wish to take a look, you will find a more detailed outline showing what will be covered in this training and its format! The training will be delivered by Jacob, Cheryl,

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5. Committee Reports

a. Operations: **Chris Bassler**

- Transition to summer bath house was completed successfully.
- Reviewed the contracts with Machine for the next years.
- We have received additional requests from external places to use our facilities. Nothing has been confirmed. The Army Navy event doesn't have a set date, so it is on hold for now.

b. Engineering & Maintenance: **Brendan Bayer**

- Siding for outdoor storage will be ready soon.
- Quotes for the parking lot resurface have been requested, it is on hold for now. We are looking into the parking stripping, paint the speed bumps and bumpers for now.
- We are still waiting for Jeff Allen on the pool project, he hasn't finalized his part with the final costs.
- We have delayed the planting of new trees until the weather is better.
- The new trashcans have been installed.

c. Finance: **Brian Hult**

- We are doing well on dues, but initiation fees are coming in a little slow.
- Aquatics is ahead thanks to private lessons.
- Tennis is ahead, pickleball is also picking up.
- Expenses are running ahead.
- Working on the multiyear strategic plan with Ed. Brian will share it with all the committees for input and share it in a town hall over the summer. Reviewing the most sustainable financial approach to plan based on the priorities and make sure members are aware. Making sure we focus on health, safety, maintenance, and access for members. Members want to know how we are using the money around the club.
- Closet in the summer house is considered part of CAPEX.

d. Membership: **[Monica Winthrop]**

- Numbers:
 - Full members: 3,245
 - Absentee: 211
 - Emeritus: 95
 - Children under 5: 130
 - Limited members: 0

- Waitlist total families: 390 (1,431 individuals)
 - New to waitlist: 10 families (34 individuals)
 - Resignations in full for 2024: 283 individuals
- **Motion:** Approve list of new individuals to waitlist. The motion was approved unanimously.
 - **Motion:** Allow five (5) guest passes per household on Memorial Day. The motion approved unanimously
 - Guest passes for July 4th will be discussed later.
 - Discuss the option to have an exit survey.
- e. Member Relations: **Keith Bretzfield**
- Discussed with Dick Nelson about the request to change bylaws.
 - Member profile: We are waiting for the data from Club Automation. It has been challenging to get information from them.
 - We had planned to host a member town hall in May, but it will be postponed to later in the summer.
- f. Programs & Concessions: **Matt Kelly**
- Positive feedback about Miriah.
 - More volunteers for the different events (Board members must volunteer at least in 3 events)
 - Sign up genius for the donuts with the board
<https://www.signupgenius.com/go/70A0D44A8AD2FA64-48318243-2024>
 - Coffee and cars date tbd – Members will bring their cars to show around.
- g. Aquatics: **Bert English**
- Swim Team Social went well. We have around 300 swimmers this year.
 - 70 kids for the dive team.
 - Machine finalized their season.
 - Pre-season for the swim team started on May 7th. Regular season practices started on May 20.
- h. Tennis: **Scott Lisman**
- Pickleball is very popular 2 courts out of court 1’.
 - Monthly pickleball sessions.
 - Formal check-in system. We met with a few vendors to evaluate check-in systems, but based on cost/ utility, we decided it was not worth it. We are setting a tent up in the courts and we will have one staff working full time in the tennis courts.
- i. Long-Range Planning: **Chris Zochowski**
- Covered by Brian in the Finance Updates.
- j. By-Laws: **Nathaniel Glasser**
- Two proposals from Dick Nelson are being reviewed.
 - Proposals from the last annual meeting are being reviewed. We are working on the proposed amendments to share with members over the summer.
 - We would like to give notice to members in July regarding the new proposals to seek input and put it for a vote in the next annual meetings.
 - Looking at other amendments/changes from the board.
 - A proposal to discuss the dates for future annual meetings and dues was discussed.
- k. Fitness: **Matt Kelly**
- No updates.
 - We continue receiving positive feedback from more members on the updated gym.

I. Marketing: **Kristin Gorelik**

- Actively working in the newsletter.
- We need new signs for the Pool Rules. The current signs are not entirely readable.
- Handicap signs.
- The exit sign from the club parking lot needs to be visible.

6. **Old Business**

- Emeritus membership confirmed and approved by the board.

7. **New Business**

- None

8. **Announcements**

- Committee Chairs, please remember to save the information in the Google Drive folders for future reference

Meeting adjourned at 9:02 PM.

ADJOURN

Anna Florez (For Monica Winthrop)

Ed Cho