



Tuckahoe Recreation Club Board of Directors Meeting Minutes

Date: June 18, 2024

Time: 7:00 PM

Place: Tuckahoe - Pavilion

Board Members Present: Brendan Bayer, Cindy Dobyns, Matt Kelly, Hiranya Maru (via Zoom), Nick Metcalf, Ana Florez, Ratih Sudharto, Chris Bassler, Brian Hult, Hilary Scherrer, Kristin Gorelik, Lauren Wilson (via Zoom), Scott Lisman, Ratih Sudharto, Mike Thomas (past President)

Board Members Absent: Chris Zochowski, Peter Marketos, Keith Bretzfield, Nathaniel Glasser

Officers Present: Ed Cho (President), Brian Hult (Treasurer), Bert English (Vice President), and Monica Winthrop (Secretary)

Meeting called to order at 7:00 PM at Tuckahoe by the President.

1. Review of Minutes from May 2024 Board Meeting

- *Motion Approved for minutes*

2. President's Notes & Comments

- Liandro is leaving tuckahoe, he was doing maintenance for pool and a replacement is underway.
- Newsletter, chairs need to send Kristin blurb to be included.
- Playground permit has been officially submitted to county for approval.
- Nomination committee for this year will be Anna Florez, Hillary Scherrer, Nick Metcalf, and Ratih Sudharto.
- No food and no drink on deck is back as a policy
- Engineer
- Amendment to Special Permit filed with the County
- Maintenance Manager (E&M)
- Turf recovery near bottom of the hill (E&M)
- Newsletter (Marketing)
- Tuckahoe logos and magnets
- Nominating Committee
- Food and drink on pool deck (Operations)
- Dominion Hills Pool visit
- Attempted trespass
- Indoor pool HVAC assessment – structural engineer visit

3. Executive Committee

- Code of Conduct – comments received

4. General Manager's Report

Updates Around the Club

- The Grille is now open all day, every day now that school is out.
- We had over 115 staff attend the summer staff orientation out of 146 total staff.
- Memorial Day event went well, and member check-ins from that day were 732, plus over 250 guests. We have since had Grandparents Day that received lots of compliments, Father's Day ice cream bar this past Sunday, and will host a Wine Social on June 22 (questionable if we will have enough people registered, deadline is June 19).
- We are working with staff often on job skills and performance regularly. Staff needs for attention and training are at their peak right now.
- Summer programs are underway, including meets, junior tennis, etc.
- We have a few projects going on, SBH storage room is wrapping up, parking lot striping is scheduled for Thursday and Friday, and many smaller projects going on as summer is happening.
- It has been audit/inspection season for us the last couple months. We had an accounting and membership audit by the insurance company, and a controls audit and several county inspections. But I think we are in the clear for a while!
- Parties are very popular right now. We have parties almost every day in June, and July is filling quickly too.
- Grille appliances are acting up with the volume; we have some issues with switches on the grill top that an appliance expert is helping us resolve. We also purchased a backup fryer in the event that the fryer struggles, and we need to swap it out.
- We rotated the dive boards and will likely make that more common practice to prevent one board from wearing out before the others.
- Landscaping has been busy around the club with the late spring weather.
- Lots of effort going into maintaining pool cleanliness by Jacob and I and trying to be proactive with our efforts as usage is getting higher so we do not get caught behind mid-summer. So far, both clarity and surfaces are in good shape for this time of year.
- There are many activities and repairs going on around the Club – if you see anything that incites a question or needs our attention, please let us know!

Upcoming:

- Upcoming events we are working on include Cars and Coffee, Swimmin' Cinema, July 4th, Tuckahoe Day, Flick n Floats, Sundaes on Sunday.
- Indoor Pool Project has been announced to the membership on the weekly newsletter. Working with Jeff on details of pay schedule, dates of work being done, etc. More to come soon.
- The Club calendar and website are updated with summer activities and events through the summer and members are beginning to use the calendar more each week.
- Pickleball participation has been high. We have community play on Sunday evenings that are getting decent turnouts. We will plan a summer pickleball event/tournament to be announced shortly.

5. Committee Reports

a. Operations: **Chris Bassler**

- Feedback on clarity for pool schedule. Good suggestions to link back to overall schedule and to also include baby and intermediate pool.
- Will take a look at rate for pool parties. Look at other options as well and how to package rentals.
- Indoor bathhouse cleaning was discussed.
- Discussion around break time of 15 minutes was discussed. This will be considered in the operations committee.
- Wifi connection was discussed, this will be looked at for better reliability.

b. Engineering & Maintenance: **Brendan Bayer**

- Parking lot striping was completed this week.
- The doors and windows were delivered for the closet. This will be used to store additional equipment.
- Pool deck project engagement letter/contract is being finalized. This project is scheduled for July 29th.

c. Finance: **Brian Hult**

- Dues are up year over year, mostly coming from guest fees and late fees.
- Aquatics is up year over year from private lessons.
- Tennis is up year to date from lessons.
- Staffing expenses are up year over year but will even out next month.
- Administrative expenses are down year over year.
- Looking at taking advantage of money market rates by moving club savings.
- Upcoming projects:
 - Summer Town Hall (long range planning feedback)
 - Investment policy

d. Membership: **[Monica Winthrop]**

- Numbers:
 - Full members: 3,249
 - Absentee: 205
 - Emeritus: 95
 - Children under 5: 157
 - Limited members: 0
 - Waitlist total families: 360 (1,323 individuals)
 - New to waitlist: 14 families (52 individuals)
 - Resignations in full for 2024: 283 individuals
 - Total invited to join in 2024: 217 individuals
- **Motion:** Approve list of new individuals to waitlist. The ***motion was approved unanimously***.
- Motion was passed several years ago for returning members to not re-pay initiation fees when joining again. 2 members were charged for the initiation fee, these 2 members should be reimbursed. Membership and Operations will discuss if there should be guard rails on this policy going forward.
 - ***Motion was unanimously passed*** to credit back the 2 families.

e. Member Relations: **Keith Bretzfield**

- Bana is still working through the member data obtained from Club Automation. The data is poorly consolidated and clearly not properly organized into membership accounts. Management should also consider scrubbing this data to confirm our membership roles.
- Dick Nelson is still pushing for membership roles as allowed by Virginia law. We need feedback by laws if this requirement supersedes the restrictions in our Bylaws relative to privacy data.

- Code of conduct released - member feedback and comments are being sent to comments@tuckahoe.net. We would recommend that Member Relations be included on the distribution of this feedback so we are aware of member concerns.
- Next open house has yet to be scheduled as we are trying to have pertinent membership metric data to share at that meeting.
- The BOD@Tuckahoe.net email is never used and may be considered obsolete as a Member Relations resource. This email is typically used for the nominations and elections and we will be handing the email folder off to the Nominations Committee to use for elections. Phil should reroute the gmail forwarding to the pertinent board members on that committee.

f. Programs & Concessions: **Matt Kelly**

- Things are going well with new grill manager.
- Discussion of hours to serve hot food at the grill was discussed. The board would like to suggest the following hours:
 - Sunday - Thursday, hot food until 7:15pm and grill closing at 8:00pm.
 - Friday and Saturday, hot food until 8:00pm and grill closing at 9:00pm.

g. Aquatics: **Bert English**

- Excited for the new storage room.
- Swimming season has started.
- Dive is starting this week.
- Water aerobics was added for Sunday morning from 9:30am - 10:30am.
- Water polo is going well on Sunday night.

h. Tennis: **Scott Lisman**

- Tennis was kicked off and 1st meet today, June 18th.
- Talking with shed company to get shed added up at the courts. Looking for something that is half storage and half office.
- Club has added an attendant up at the tennis courts for check-in.

i. Long-Range Planning: **Chris Zochowski**

- Finance and long range planning committees have a copy of the large range plan for a multi-year strategy.

j. By-Laws: **Nathaniel Glasser**

- Working through proposed edits from Dick Nelson group and another proposed edits from board members. Goal is to have a draft of board proposed edits before the next meeting. Afterwards, there would be a member comment period and town hall to discuss feedback.

k. Fitness: **Matt Kelly**

- No updates.

l. Marketing: **Kristin Gorelik**

- Working on newsletter, still need updates from most committee chairs.
- Working on professional pictures to update website and materials for the club.

m. Nomination Committee:

- Looking to launch promotion materials for nominations for second week of July.

6. Old Business

- Guest passes for July 4th, **motion** to limit 5 guest passes per household was **unanimously passed**

7. New Business

- None.

8. Announcements

- Next board meeting schedule for July 16th.

Meeting adjourned at 8:53 PM.

ADJOURN

Monica Winthrop

Ed Cho