



Tuckahoe Recreation Club Board of Directors Meeting Minutes

Date: September 17, 2024

Time: 7:00 PM

Place: Tuckahoe - Board Room

Board Members Present: Brendan Bayer, Cindy Dobyns, Matt Kelly, Nick Metcalf, Ratih Sudharto, Kristin Gorelik, Peter Marketos, Nathaniel Glasser, Chris Bassler (via Zoom), Ana Florez, Mike Thomas (past President) - via Zoom, Hiranya Maru

Board Members Absent: Scott Lisman, Hilary Scherrer, Keith Bretzfield, Lauren Wilson, Chris Zochowski

Officers Present: Ed Cho (President), Bert English (Vice President - via Zoom), Brian Hult (Treasurer), and Monica Winthrop (Secretary)

Meeting called to order at 7:00 PM at Tuckahoe by the President.

1. Review of Minutes from July 2024 Board Meeting was completed during the July Special Meeting

2. President's Notes & Comments

- Annual Meeting, January 19, 2024 (6 pm)
- Please give updates to Phil for the annual meeting

3. Executive Committee

- No updates

4. General Manager's Report

- **Project Updates:**

- Winter Bath House

After the Indoor Pool Deck Renovation was postponed, we moved forward with regular annual maintenance and closed the Winter Bath House and Indoor Pool for one week. Work completed during this time included draining and refilling the indoor pool, acid washing the basin, patching holes in the pool plaster, repairing fill spout, painting lobby, deep cleaning locker rooms, cleaning sauna elements, and more. Work still to be done is decorating/hanging art in the WBH and carpet cleaning (both scheduled for the week of September 23).

- Lawn Renovation

This summer was hard on our lawns! The heat in June and July killed a lot of grass and foot traffic was high while it was dormant. Additionally, when repairing the flag pole our lift got stuck and created damage as well. So we are aerating and overseeding the lawn on September 23rd to hopefully restore it during the fall months before freezes set in.

- Grille Repairs

Post season Grille repairs are underway. These include repair of the counters, floors, shelves, drying rack, freezers, drain, A/C, and some more details being overseen by Miriah and Matt.

- **Tennis Contractor Agreement**

The agreement between Pass Academy and Tuckahoe has been renewed. We have revamped several important details of the contract to better serve the Club, the members, and Pass Academy. These include administrative duties, term years, court maintenance, insurance and certification requirements, stoppage and termination sections, and coaching fees.

- **Items Being Worked**

- The ceiling is being repaired in the baby pool pump room.
- Outdoor pool covers have been inspected and are being cleaned for installation at the end of October. John Flanagan's Morning Masters has donated moneys to go toward replacing additional pieces of cover.
- Winterizing projects to begin in October (Baby Pools, SBH, Awnings, umbrellas, etc)
- Planning for next year's program and event dates is underway.
- Oktoberfest prep for this weekend.
- Halloween House prep.
- Holiday Prep starting soon.
- Fall inspections are being scheduled. To include: boiler inspections, alarm inspection, backflow inspection, elevator inspection, etc.
- Repaired lights at tennis.
- *Many more projects, big and small, let me know if you have any questions about something not mentioned here.*

- **Fitness Center Updates:**

- Frame of older Peloton needs replaced. Working with Fitness Committee.
- Received estimates for preventive maintenance. Conversation with Fitness Committee to engage next steps upcoming.
- New group fitness instructor to add a strength-based group fitness class and personal training about to move to next steps. Coordinating with fitness committee.

- **Lifeguard Update:**

- Lifeguard staffing levels were significantly improved this summer season compared to 2023. Last year, we frequently had to close the intermediate and indoor pools due to staffing shortages, with management stepping in to lifeguard and run events. This summer, thanks to early spring recruiting efforts, we were fully staffed and didn't need to close any pools, except for routine reasons like chemical balance or maintenance.
- As expected, lifeguard staff has thinned going into the fall, reducing operations to a skeleton crew. Jacob has been lifeguarding daily for the past 3+ weeks. However, we're in process to hire a daytime staff member and expect to return to full coverage soon.
- We will be hosting a pool operator course and a lifeguard certification course on weekends in October.

- **Member Engagement:**

- Increased comments and interaction with members during summer
- Fall events include Oktoberfest Trivia and Halloween House, each with 40 and 85 registered for respectively.
- New pickleball programs this fall have filled.
- New initiatives on steps challenge and other member engagement underway.

5. Committee Reports

a. Operations: **Chris Bassler**

- Pivoting from summer ops- Phil, Jacob and team good comms to membership on the Aug-Sept-Oct transition path.
- This past Sunday afternoon crowded with great weather- good weekend use of the outdoor pool by members.
- York outdoor lanes associate member agreement (and some internal confusion with Machine).
- Couple of inquiries on use by external parties- addressed, no action.
- No current requests to revisit major policies.
- Winter programs (swim, dive, club) up and running with calendar comms to membership about balanced availability and clear schedule for all.
- Looking at having the hot tub cleaned more often.

b. Engineering & Maintenance: **Brendan Bayer**

- Winter bath house updates and lawn renovation.
- Still working on HVAC proposal, update next meeting.
- Finalize permit for winter bathhouse pool deck in January 2025.
- Determining if there are other projects that should be handled during the winter season.

c. Finance: **Brian Hult**

- YTD top-line is ahead of schedule.
- Aquatics revenue is up YTD.
- Tennis expenses are up for USTA registration and additional coaching.
- Snack bar expenses has some additional expenses as well.
- Staffing expenses are up, specifically lifeguard expenses for the additional coverage to keep the pools up and running.
- Administrative expense is down year over year due to a 1 time expense last year.
- No major changes to the balance sheet.
- Quarter end is next month and will have a deeper dive in some of the key areas.
- **Motion:** move for \$500K to a higher yield interest bearing account per the by-laws.
 - **Approved: 15-0**

d. Membership: **Monica Winthrop**

- Numbers:
 - Full members: 3,248
 - Absentee: 205
 - Emeritus: 95
 - Children under 5: 159
 - Limited members: 0
 - Waitlist total families: 393 (1,435 individuals)
 - New to waitlist: 19 families (64 individuals)
 - Resignations in full for 2024: 283 individuals
 - Total invited to join in 2024: 217 individuals
- **Motion:** Approve list of new individuals to waitlist. **Approved: 15-0**
- **Motion:** Offer limited membership to 50 people starting with waitlist and then going to previous limited member. This is contingent upon the outcome of the by-law changes in the annual meeting.
 - **Approved: 15-0**

- e. Member Relations: **Keith Bretzfield**
 - None
- f. Programs & Concessions: **Matt Kelly**
 - Thank you and great feedback around the staff
 - **Motion:** to sell or donate old kitchen equipment and 1 bike
 - **Approved: 15-0**
- g. Aquatics: **Bert English**
 - Moving into the winter schedule.
 - Water polo is participating in their 1st tournament.
 - Winter dive has 40 members signed up, this has grown over previous years.
 - Winter swim has 120 members signed up, mostly younger.
- h. Tennis: **Scott Lisman (absent)**
 - Renewed with PAS Academy for 4 years
 - Changed junior tennis team to be per kid.
 - Added administrative services, which includes registrations and private lessons.
- i. Long-Range Planning: **Chris Zochowski, Brian Hunt**
 - None.
- j. By-Laws: **Nathaniel Glasser**
 - By-law changes are up for a vote and will be announced in the annual meeting.
- k. Fitness: **Matt Kelly**
 - Meeting held for the issuance of a contract that will provide support twice a year.
 - Looking at offering classes for strength classes, looking at 1 night a week to start.
 - 1 of the Peloton bikes has broke
 - **Motion:** to replace Peloton, cost is approximately \$1,400
 - **Approved: 15-0**
- l. Marketing: **Kristin Gorelik**
 - None.
- m. Nomination Committee: **Raith, Nick Metcalf, Ana Florez, Hilary Scherrer**
 - Preparing for annual meeting.

6. Old Business

- None.

7. New Business

- Member provided handout for pool deck replacement permit that includes recommendations.

8. Announcements

- Annual Meeting, Haycock Elementary School, Cafeteria, 6pm.

Meeting adjourned at 8:32 PM.

ADJOURN

Monica Winthrop

Ed Cho