

**Tuckahoe Recreation Club**  
**1814 Great Falls Street**  
**McLean, VA 22101**  
**(703) 356-1205**  
[www.tuckahoe.net](http://www.tuckahoe.net)  
**Tuckahoe Board of Directors**

**MINUTES**

**Date:** November 19, 2024

**Time:** 7:00 PM

**Place:** Tuckahoe - Board Room

**Board Members Present,** Chris Bassler, Kristin Gorekik, Nancy Klett,, Raman Sarna (via Zoom), Drew Shepard, Cindy Dobyns, Ana Florez, Nick Metcalf, Hilary Scherrer (via Zoom), Ratih Sudharto, Nathaniel Glasser, Keith Bretzfield, Chris Zochowski

**Board Members Absent:** Mike Thomas (past President), Brendan Bayer, Margaux Misantone

**Officers Present:** Ed Cho (President), Bert English (Vice President), Brian Hult (Treasurer), and Monica Winthrop (Secretary),

*Meeting called to order at 7:03 PM at Tuckahoe by the President.*

*Secretary sent out October minutes. Minutes accepted, 13-0.*

**A. President's Report**

- Chris Mackay - tree and plaque near tennis courts will be planted in his memory.
- Policies & Procedures – Dick Nelson
- Joint MSTA/Highlands/Chesterbrook/Tuckahoe Meeting with County Officials (Oct. 28, 2024)
- New Assistant Maintenance Manager – Nick Blank

**B. Executive Committee**

- Amendment to Special Permit update - accepted by county and county official will be reviewing and public hearing will need to take place next.
- Staffing issues and proposal
- Management retirement plan proposal
- Member interactions (Executive Session following Announcements)

## **C. Manager's Report**

### **Project Updates:**

- Staffing update
  - As the staffing ebbs and flows with the seasons, we are currently in a good place with daytime staff- an area that has historically been a challenge- in its place, this season's challenge has been in some afternoons (not every day) where we have younger staff who are still growing and learning to be responsible. We are seeking a supervisor level team member who can help give oversight to meeting the safety standards and member needs standards as the younger staff grow. In the meantime, we are doing our best to spread out manager oversight with Cheryl and I (Jacob is away this month).
- Winter Bath House Air Controllers Update:
  - We have been experiencing issues with the men's and women's locker room air controllers. They have been struggling off and on for a year or so now- we have invested in some parts and repairs, but as the cold weather sets in it is becoming more common as the units are nearing their lifespan. I am working with E&M on the best route, more from them. But we have experienced a few cold mornings when the locker room was not warm and we received several complaints from members regarding the cold locker room on those days.
- Winterizing Efforts:
  - We are most of the way through our winterizing process. There are a few items that remain, but things look good. Little pools are covered, water is turned off at tennis, heaters are running, leaves have been cleaned, flags have been put away, etc.
- Insurance Renewal:
  - We are in the process of renewing our insurance policies, which will include several significant changes from the past few years. More details will be shared as we finalize this process.

### **Member Engagement:**

- In November we had the firepit social where about 25 adult members attended, we had a flick n float that evening as well with about 10 children. This was the first event of the season with the enclosed pavilion.
- We have also been enjoying the fall steps challenge with many members and staff participating. This seems to be good for engagement and community moral as members and staff have been encouraging each other to move often and be healthy.

- Lastly, a new book club is about to kick off. We have solicited interest from many members who have made book recommendations, frequency recommendations, and other details to get started. We are looking forward to seeing that grow.
- Ultimately one of our goals is to increase member engagement year round and provide value to their membership here that is outside of just visits to the club for recreational/fitness benefits only- but also social and edifying benefits where they can be a part of the Tuckahoe community even when life is keeping them from being present as much as they'd like.

#### **Off-Season Projects:**

- We continue to use the time available after operations and member service are satisfied each week to work on focusing on several projects, including organizing and updating our filing, vendor documentation, budgeting, changes to the membership and bylaws set up, setting up Pass Academy administration, developing a member guidebook, and other club improvements.

#### **D. Committee Reports**

##### **1. Operations: Matt Kelly**

- No updates.

##### **2. Engineering and Maintenance: Brendan Bayer/Matt Kelly**

- We have been receiving complaints about the heat in the WBH men's and women's locker rooms. Peyman has been on site and helping to troubleshoot and we are monitoring. We have invested in servicing and keeping the two Valent rooftop units alive for several years. They were installed in 2009 and typical life span is 10-15 years, so we are getting there (per Peyman). Peyman will give us some options. We are going to look to install thermometers that can be monitored remotely so we can troubleshoot the issues.
- HVAC study for WBH pool area is ongoing. The providers have visited the site and we/Phil are fielding survey questions.
- **Motion:** \$8,000 for full replacement of hairlint strainer, **Approved 15-0.**

##### **3. Finance: Brian Hult**

- No big surprises in the month. Tennis lessons are up with income and expenses.
- Taxes are down due to timing.
- Committee leads have been contacted for annual budget.
- Would like to see budget to actual projections year to date.

#### 4. Membership: Monica Winthrop

- Membership numbers:

	October 2024	November 2024	Difference
Full Members	3,249	3,249	0
Absentee	204	204	0
Emeritus	95	95	0
Children Under 5	150	150	0
Limited Members	44	44	0
Waitlist Individuals	1,449	1,458	9
Waitlist Families	397	399	2

- **Motion:** Approve list of new individuals to waitlist. Motion **Approved: 15-0**

#### 5. Member Relations: Nick Metcalf

- No updates.

#### 6. Programs & Concessions: Matt Kelly

- Firechat social was a success.
- Sanat visit and Jingle and mingle coming up in December.

#### 7. Aquatics: Chris Bassler

- Winter sign-ups on-going for both swim and dive.
- Working with swim reps for swim and dive team for budget.
- Interest for level 0 has been high.
- Adult lessons were discussed for future.

#### 8. Tennis: Ana Florez and Raman Sarna

- Looking at various options for sheds on Thursday morning.
- Heating and cooling for shed, getting quotes and cost effective solutions.
- Looking at lights for pickle ball court to increase visibility.
- Looking at solutions for new cracks on courts.
- Looking at bubble options that could be added to the courts in the future. Neighbors would need to be considered.
- Recommended experts were brought in to look at the tennis courts foundation and it was determined that the asphalt was outdated. The foundation seems to be

firm. Courts 2 and 3 are in particular bad shape with cracks. 3 site visits were conducted and quotes are gather for review in the next month.

**9. Long Range Planning: Brian Hult**

- No updates.

**10. By-Laws: Nathaniel Glasser**

- Correct version of by-laws was uploaded to website.

**11. Fitness: Kristin Gorelik**

- Fitness class completed a couple of pilot classes and a reguar session was established with 6 members signed up.

**12. Marketing: Ratih Sudharto**

- Pictures for website, looking at a refresh based on pictures received from members.
- Facebook (600 followers) and Instagram (100 followers).
- Community outreach activities being considered.

**13. ABC Working Group: Operations, P&C, Executive Committee members**

- Looking at if we should do something small for the summer season.

**E. Old Business**

- None.

**F. New Business**

- Member comments around bathrooms that could be added up at the tennis counts.

**G. Announcements**

- Next board meeting is December 17th, 2024.
- Board went into Excutive session at 8:40pm.

*Meeting adjourned at 9:50 PM.*

**Monica Winthrop**  
**Secretary**

**Ed Cho**  
**President**