

**Tuckahoe Recreation Club**  
**1814 Great Falls Street**  
**McLean, VA 22101**  
**(703) 356-1205**  
[www.tuckahoe.net](http://www.tuckahoe.net)  
**Tuckahoe Board of Directors**

**MINUTES**

**Date:** April 22, 2025

**Time:** 7:00 PM

**Place:** Tuckahoe - Pavillion

**Board Members Present,** Brendan Bayer (via Zoom), Chris Bassler, Keith Bretzfield, Cindy Dobyns (via Zoom), Nathaniel Glasser, Kristin Gorekik, Matt Kelly, Nancy Klett, Nick Metcalf , Margaux Misantone (via Zoom), Raman Sarna (via Zoom), Drew Shepard, Raith Sudharto (via Zoom),

**Board Members Absent:** Hilary Scherrer, Chris Zochowski, Ana Florez

**Officers Present:** Ed Cho (President), Bert English (Vice President), Brian Hult (Treasurer),

**Officers Absent:** Monica Winthrop (Secretary), Mike Thomas (past President)

*Meeting called to order at 7:06 PM at Tuckahoe by the President.*

*Secretary sent out March minutes. **Minutes accepted, 15-0.***

**A. President's Report**

- Continuing to advance responses for the Fairfax County Special Permit Amendment; public hearing currently scheduled for June 4<sup>th</sup>
- As part of the ongoing HVAC improvements initiative, meeting with representatives from Ida Lee Park Recreation Center to demo environmental control units (President and E&M Chair)
- Committees are encouraged to provide updates for the upcoming newsletter
- Town Hall with Members currently scheduled for May 19<sup>th</sup> at 7pm

**B. Executive Committee**

- Coming out of dues season, continuing to field individual requests and board specific questions related to dues and membership requirements.

**C. Manager's Report**

Updates Around the Club:

- As you have seen shared in the weekly emails, the Club will begin summer operations, on weekends only, on May 10. We will begin having summer operations daily on May 24.
- Alcohol window service set to begin Fri-Sun on Memorial Day weekend.
- Several items being worked on:
  - The pavilion walls have been removed and stored. The timbers have been cleaned, and we are sealing the wood surfaces in house in advance of Memorial Day weekend.
  - Solar covers have been removed and stored.
  - Decks have been pressure washed.
  - Main pool has been drained and cleaned.
  - SBH locker rooms have been emptied and prepped for spring cleaning (happening this week).
  - Offseason documents have been stored in attic spaces to make room for event storage.
  - Deck furniture is in the process of being cleaned (mostly completed).
  - Diving boards have been resurfaced and fulcrum maintenance completed.
  - Lawn repair is underway - mostly completed, just working on a couple struggling areas this spring.
  - Mini golf and playground cleaning hasn't happened yet, scheduled for the first week of May.
  - New tennis shed is installed, and we are currently working on the customizations.
  - Tennis court crack repair is scheduled for the first and second week of May. This is very weather dependent, but the contractor has agreed to work around our spring programming.
  - Parking lot upkeep scheduled for Thursday and Friday, April 24 and 25.
  - Many Grille updates completed, including adjusting space for new alcohol service items, fixing countertops and shelving.
  - Many more things being cleaned and worked on around the Club!
- Waiting for estimates on Tennis landscapes projects from Grounds Guys and RulyScapes.
- Supernova Maids is coming last week of April to do spring cleaning on SBH before May.

- The Grounds Guys have begun working on our landscaping agreement. Spring cleanup and weeding started, and the mulch installation is scheduled. The landscaping contract officially begins on May 1.
- The transition to Pass Academy managing tennis program administration has gone smoothly. While the change became official in January, it has only been fully in effect over the past month or two. We're still ironing out a few expected issues, but overall, it's going well.
- The Easter Egg hunt went well with about 40 children and about 80 attendees overall.

#### New Shift Supervisor

Welcome Andy Tran as the new shift supervisor. He began in April with training and shadowing shifts to prepare for supervising in May and Summer.

Andy has a lot of experience in recreation supervision. He worked for Fairfax County supervising summer camps and tennis/pickleball activities. He is also a membership director for a fitness gym (not the same as a private club, but he has a lot of overlap in understanding the make-up of our organization and its priorities).

He will be working part-time when managers aren't able to be present and will be seen helping at the Club to ensure safety standards are being met and employees are effectively working together as a team to serve the members well.

#### Summer Staffing

We have been working hard at hiring and staffing for the many areas of the Club (lifeguards, Grille, events, front desk, tennis attendants). We just about have our staff roster full. Many t's to cross still in getting everyone onboarded, scheduled, and trained, but we are on course and on target!

The summer staff orientation will be on Wednesday, May 21 at 5:30 p.m. Operations Committee has approved closing the Club early that evening to members so we can focus on that training (this matches last year). Board Members are welcome to come to be introduced to the staff and/or observe the training.

### **D. Committee Reports**

#### **1. Operations: Matt Kelly**

- Pool was drained, cleaned, refilled and balanced ahead of schedule with minimal disruption to members.
- New signs are up, including the new rules/policies updates; the signs were switched to black on white backgrounds to provide greater anticipated longevity against fading and easier readability.
- Progressing for summer season; on track with no outstanding impediments.

- Established a special subcommittee for consideration of a new water feature within the baby pool. The concept is a tiger shaped fountain—this will be the first major item members and guests will see when exiting the locker rooms. Subcommittee members: Cindy Dobyns, Drew Shepard, Nick Metcalf, Chris Bassler, Matt Kelly (Chair). Anticipated timing is next summer utilizing next year’s funds subject to approval.

## **2. Engineering and Maintenance: Brendan Bayer**

- Continuing to progress for the fall repair project of the indoor pool deck. Additional meetings with Jeff Allen.
- One additional heater for the outdoor pool will require replacement; currently planning after the summer during the off-season to minimize disruption to members.
- Tennis landscape—currently receiving bids

## **3. Finance: Brian Hult**

- Run through of general budget and current operating numbers. Finances on track and consistent with budget. Nothing significant out of Q1.

## **4. Membership: (Ed Cho presenting in lieu of Monica Winthrop)**

- Membership is consistent with prior years for attrition and new members accepting from the waitlist. Will examine the numbers for the next board meeting once we have the final acceptance numbers.
- Membership numbers:

	March 2025	April 2025	Difference
Full Members	3,249	3,249	0
Absentee	223	214	-9
Emeritus	100	91	-8
Children Under 5	152	145	-7
Limited Members	47	47	0
Waitlist Individuals	1,544	1,277	-267
Waitlist Families	425	350	-75

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- Current projected 2025/2026 Membership Numbers:

	March 2025
Current Full Members	3,249
Resignations to date	-290
Moved to Absentee/ Emeritus	-63
Children Under 5 (moving to Full Members)	+51
Returning/account additions	+26
Accepted off Waitlist and paid	+203
Waiting payment from waitlist	+71
Projected Full Member Count	3,247

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- **Motion:** Approve list of new individuals to waitlist. **Motion Approved: 15-0**

#### **5. Member Relations: Nick Metcalf**

- Town Hall scheduled for May 19<sup>th</sup> at 7pm
- For the summer coffee and donuts with the board on Sunday mornings, P&C Chair Matt Kelly previously recommended individual committees (e.g., Tennis) should each sign up for a specific session; Member Relations Chair Metcalf will coordinate on providing notification to Members within the weekly newsletter or other appropriate means.

#### **6. Programs & Concessions: Matt Kelly**

- Grill menu is fairly established for the summer; confirmed there will be curly fries
- Foosball and ping-pong tables at the pool this summer; P&C finalizing optimal locations with consideration for appropriate shading, usage, and space.

#### **7. Aquatics: Chris Bassler**

- Approximately 240 kids signed up for swim team so far; including 50 Little Tigers; Open House scheduled for May 3
- On April 25, Team Reps for Dive, Swim, and Water Polo will be cleaning out the equipment rooms in preparation for summer.
- The committee is aware and tracking various articles discussing the changes in the Aquatics programs through forums such as Arlnow, FFXnow, and DCUrbanMommy (DCUM); as always, there are positive and negative aspects to stories and varying degrees of accuracy--especially in an anonymous forum;

Tuckahoe continues to prioritize providing increased transparency and direct communications with Tuckahoe members (e.g., President's letter to members dated February 21, 2025 and the scheduled Town Hall on May 19, 2025).

- Personal information of Board Members and their children was briefly posted to the anonymous forum and quickly taken down as a violation of terms. While members and non-members can disagree with the decisions of Tuckahoe, this type of discourse remains inappropriate.

#### **8. Tennis: Raman Sarna**

- Working on preparations for the newsletter
- The Tennis shed project continues to advance and remains on track
- The new Pickle ball lighting looks to roll out in May
- Crack repair project still on track for May timeline
- Tennis canopies have been ordered to provide additional shade on court sides

#### **9. Long Range Planning: Brian Hult**

- n/a

#### **10. By-Laws: Nathaniel Glasser**

- 1 bylaw proposal received (proposed reduction in number of board members); meeting to be scheduled for consideration

#### **11. Fitness: Kristin Gorelik**

- Instructor (Carrie) providing fitness classes and fitness planning sessions in mid-May; committee is monitoring use of facilities and will consider additional personnel for increased coverage for members as necessary.
- Committee is considering appropriate fee structure models for compensation to instructors; current compensation structures utilized by swim and tennis were considered as potential models (e.g., a per session rate vs individual member rate)
- Question was raised concerning the types of dance fitness classes offered to ensure they were appropriate and representative of the needs of the members

#### **12. Marketing: Ratih Sudharto**

- Discussion of finding the right balance for the weekly newsletter—ensuring appropriate information is captured without overwhelming members; feedback was universally positive concerning structure, content, and consistent timing.
- Website—continuing to push forward with significant updates as a work in progress
- Tuckahoe App—while currently missing from the app store, working on it.

- Announcements will be included in the weekly newsletter or other communications as appropriate, for the availability of board members during the weekly summer coffee and donut series on Sunday mornings.

**13. ABC Working Group: Operations, P&C, Executive Committee members**

- n/a

**E. Old Business**

- None.

**F. New Business**

- None.

**G. Announcements**

- Tuckahoe Grille Tasting Event for the Board on May 6, at 6 pm (Pavilion).
- Tuckahoe Town Hall Meeting will take place on May 19, 2025, at 7 pm (Pavilion).
- The next monthly Board meeting will be held on May 20, 2025, at 7 pm (Pavilion).

*Meeting adjourned at 8:30 PM.*

**Monica Winthrop**  
**Secretary**

**Ed Cho**  
**President**