

Tuckahoe Recreation Club
1814 Great Falls Street
McLean, VA 22101
(703) 356-1205
www.tuckahoe.net
Tuckahoe Board of Directors

MINUTES

Date: April 21, 2026

Time: 7:00 PM

Place: Tuckahoe - Board Room

Board Members Present, Stephanie Erwin, Nancy Klett (via Zoom), Ana Florez, Jen Nielsen, Ed Cho (Past President), Chris Bassler, Keith Bretzfield, Nick Metcalf, Kristin Gorekik, Hilary Scherrer, Margaux Misantone, Sara Iacobucci

Board Members Absent: Matt Kelly (President), Raman Sarna, Brendan Bayer, Nathaniel Glasser

Officers Present: Bert English (Vice President), Drew Shepard (Treasurer), Monica Winthrop (Secretary)

*Meeting called to order at 7:00 PM at Tuckahoe by the Vice President.
The secretary sent out February minutes. No questions.*

A. President's Report - Bert English for Matt Kelly

- Nothing new to report.

B. Executive Committee

- Nothing new to report.

C. Manager's Report.

March and April have been focused on the transition from winter operations into spring readiness, with emphasis on staffing, program prep, and getting the Club ready for the upcoming summer season.

Operations and Facilities

Highlights of items and ongoing work include:

- Transitioned out of winter operations and began spring operations across all areas of the Club. Including moving outdoor pool hours back to 9pm, picnicking on the patio and hill, prepping the tennis courts and summer bath house, as well as lots of cleaning and painting!
- A tree fell behind the tennis courts and damaged the fence. The fence has been repaired and the tree has been removed, as well as a couple nearby trees that were also in danger of falling.
- WBH Locker room RTUs are being replaced in late summer and the specs and prep have been completed.
- Working with P&C on Grille operations and menu prep. They will be released to the membership soon.
- We have attended multiple job fairs and hiring for the summer season is mostly complete.
- Preventative maintenance and seasonal inspections are ongoing. We have completed PM on all furnaces and AC units, as well as fitness equipment. Inspections have been completed for a few areas (grill hood, elevator, pools) still awaiting fire marshal inspection and a few others.
- Water fountain and shade elements installed at the tennis facility.
- Temporary tennis court crack repair to happen before Memorial Day while bids are received for the long-term fix of milling the courts.
- Door replacement is underway, expected to be completed by May.
- The parking lot has been re-striped for the season.
- Core drilling and testing of the existing asphalt base and the ground beneath has been completed, waiting on the report to be submitted to us.
- Diving board maintenance and inspection happening on Sunday, April 19
- I.T. efforts have completed tuning the SBH Wi-Fi network and getting it ready.

Programs and Events

- Summer programming has been launched, with registrations open and being promoted through weekly member communications. Team practices will begin in early May.
- Continued coordination with tennis, swim, and dive leadership to finalize schedules, staffing, and program details ahead of the season.
- Spring events, including the March Madness Party, Firepit Social, Easter Egg Hunt, and Spring Wine Tasting, all went smoothly and well attended.
- Ongoing planning and build-out of summer events, activities, and communications, including the development of the summer packet for members to be finalized and sent out at the beginning of May.
 - The committee has approved the event calendar; we are now coordinating with vendors to make sure dates work for them and we have operational details in place so we can share details and answer questions without risk of things changing.

Staffing and Administration

- Summer staffing efforts are well underway, including participating in job fairs and recruiting for lifeguards and other seasonal positions. Many interviews take place daily, followed by onboarding and training.
- Lots of effort going towards membership renewals and account changes.
- Continued onboarding and development of Hussein, who is taking increasing ownership of Grille operations and seasonal staffing preparation.
- Summer staff orientation is scheduled for Wed. May 20th. Our 3rd all hands-training for summer preparation.
- Staff recognition program (ELEVATE) is being finalized in preparation for rollout at summer staff orientation.
- Weekly staff meetings continue for the manger team to stay in sync and work together.
- Administrative work across departments, including accounting and variance (lots of this with Q1 ending recently) scheduling, compliance, vendor coordination, and preparation for seasonal operations.

As always, there are many additional operational and administrative items being addressed regularly. Please reach out if you would like more details in any area.

D. Committee Reports

1. Operations: Nick Metcalf

- New baby pool water features are being considered.
- The baby will be open on May 9th.
- **Motion:** approval for \$16K to replace 2 new baby pool water features -
Approved 14-0

2. Engineering and Maintenance: Keith Bretzfield for Brendan Bayer

- Looking for options for the grass area next to the pool deck since during summer it becomes very muddy.
- Looking at a larger scale project for tennis courts and doing smaller scale repairs now.
- Received quotes for parking lot replacement, looking at doing after summer season in the September timeframe.
- Looking at replacing the last 2 heaters in the pool.
- Replacement of HVAC for winter bathhouse locker rooms has been approved and looking to be done later this year.
- Some complaints have been received about the men's locker room sauna. The committee will take a look.

3. Finance: Drew Shepard

- Finances are going well. On track for revenue and expenses.
- Had several families paying late in April.
- Need to determine if a line of credit at the bank is necessary for the club before the next renewal date.
- Water aerobics is over budget from purchase of supplies.
- The snow removal budget has also been exhausted for the year.
- A budget line item has been allocated for Summer Bath house and the committee will review

4. Membership: Monica Winthrop

- Membership numbers:

MONTH-OVER-MONTH COMPARISON:

	February 2026	April 2026	Difference
Full Members	3,250	3,250	0
Absentee	217	239	22
Emeritus	94	90	-4
Children Under 5	156	146	-10
Limited Members	50	50	0
Waitlist Individuals	1,496	1,291 (31 new)	-205
Waitlist Families	409	353 (12 new)	-56

YEAR-OVER-YEAR COMPARISON:

	April 2025	April 2026	Difference	% Difference
Full Members	3,250	3,250	0	.0%
Absentee	214	239	25	11.6%
Emeritus	91	90	-1	-1.1%
Children Under 5	145	146	1	.7%
Limited Members	47	50	3	6.3%

	April 2025	April 2026	Difference	% Difference
Full Members	3,250	3,250	0	.0%
Absentee	214	239	25	11.6%
Waitlist Individuals	1,277	1,291	14	1.1%
Waitlist Families	350	353	6	1.7%

CURRENT PROJECTED MEMBERSHIP:

	April 2026
Current Full Members	3,250
Resignations to date	337
Moved to Absentee/ Emeritus	75
Children Under 5 (moving to Full Members)	58
Returning/account additions	18
Accepted off Waitlist	383 (29 children under 5)
Projected Full Member Count	3,250

- **Motion:** Approve list of new individuals to waitlist. **Motion Approved: 14-0**

5. Member Relations: Nick Metcalf

- Coffee and donuts sign-up will be sent out.

6. Programs & Concessions: Ann Florez

- Nothing new to report.

7. Nomination Committee: Hillary Scherrer

- Nothing new to report.

8. Aquatics: Chris Bassler

- Weekly messages going out with the news letter.
- Water polo tournament.

8. Tennis: Raman Sarna

- A water fountain has been installed.
- Courts are being prepped for the summer season.

9. Long Range Planning: Drew Shepard

- Review and prepare for Tennis Court projects next spring.

10. By-Laws: Nathaniel Glasser

- Nothing new to report.

11. Fitness: Kristin Gorelik

- Looking at racks for heavier weights. **Motion:** approval for \$1K for new racks.
Approved 14-0.

12. Marketing: Nancy Klett

- Working through weekly newsletter.

13. Aesthetics: Margux Misentone

- Nothing new to report.

E. Old Business

- None.

F. New Business

- Suggest to have a grille tasting for the next board meeting.
- A proposal was suggested to remove all lane lines during Saturday and Sunday from 12-4. The Operations Committee will review.
- A proposal was suggested to reduce break time from 15 minutes to 10 minutes. The Operations Committee will review.

G. Announcements

- The next board meeting will be on May 19th at 7pm.

The meeting adjourned at 7:55 PM.

Monica Winthrop
Secretary

Bert English for Matt Kelly
President