

Tuckahoe Recreation Club
1814 Great Falls Street
McLean, VA 22101
(703) 356-1205
www.tuckahoe.net
Tuckahoe Board of Directors

MINUTES

Date: January 20, 2026

Time: 7:00 PM

Place: Tuckahoe - Board Room

Board Members Present, Nick Metcalf , Brendan Bayer, Margaux Misantone, Nancy Klett, Chris Bassler, Ana Florez, Sara Iacobucci, Keith Bretzfield, Nathaniel Glasser, Jen Nielsen, Kristin Gorekik (via Zoom), Ed Cho (Past President - via Zoom), Raman Sarna (via Zoom)

Board Members Absent: Hilary Scherrer, Stephanie Erwin

Officers Present: Matt Kelly (President), Bert English (Vice President), Drew Shepard (Treasurer), Monica Winthrop (Secretary)

Meeting called to order at 7:05 PM at Tuckahoe by the President.

The secretary sent out November minutes. No questions.

A. President's Report

- Nothing new to report.

B. Executive Committee

- Nothing new to report.

C. Manager's Report

January has centered on maintaining winter operations while making several leadership and staffing decisions in preparation for the spring and summer seasons. Time and attention have been focused heavily on training, maintenance on high usage systems (like heaters, saunas, gym equipment, etc.), and beginning to plan ahead for upcoming months!

Operations and Facilities

Key operational items and ongoing work include:

- Continued winter pool operations, including daily monitoring of water quality, temperature, and staff training.
- We have had some turnover with staff moving on and bringing in new (largely with lifeguards, but also other areas)
- Ongoing challenges with the indoor pool water heater, which has historically been very reliable but has experienced intermittent ignition failures. Multiple service calls and component replacements have been completed, with continued monitoring in place.
- Preventative maintenance continues on boilers and heating systems as winter temperatures fluctuate.
- Continued in-house electrical and lighting repairs, including outlet replacements and breaker work.
- Fitness center equipment maintenance and service follow-ups.
- Storm-related tree and fence damage requiring attention; items have been manageable but numerous.
- Ongoing evaluation and coordination for steam room repair work as quotes are finalized.
- Preparation for the onboarding of the new Assistant General Manager while maintaining operations during the vacancy.
- Completion of several training and certification items, including food protection certification, lifeguard recertification, pool operator coordination, HR training, and county tax update sessions.
- Insurance audit initiated this month.
- ABC license renewed.

Programs and Events

- Winter programming has been going well. Planning for spring programming has begun this month.
- Tuckahoe Tailgate planning underway
- Early planning of meeting with reps for summer activity planning

Staffing and Administration

- Assistant General Manager transition: Jacob's departure was finalized, and the Club has hired Hussein Yassine.
- Internal planning underway to define leadership responsibilities for summer operations, primarily Grille responsibilities.
- Weekly staff meetings continue, with an added focus on leadership development through a shared leadership book to start 2026.
- Finance tracking and planning continues with Melissa, including expense forecasting, staffing models, and preparation for 2026 operations.
- Insurance and line of credit renewals are completed.

- Continued administrative work across departments, including compliance, scheduling, signing up for job fairs, executing and planning preventative maintenance and inspections, etc.

As always, there are many additional operational and administrative items being addressed regularly. Please reach out if you would like more detail on any area.

D. Committee Reports

1. Operations: Nick Metcalf

- Adding a new bleacher to the indoor pool.

2. Engineering and Maintenance: Brendan Bayer

- The committee met last month and discussed priority items. Discussed doing a tennis survey.

3. Finance: Drew Shepard

- The budget was distributed ahead of time.
 - Some small changes were requested for Acquitics.
- **Motion** to approve the budget as proposed. **Approved 15-0.**
- **Motion** to approve an 10% increase in dues. **Approved 8-7.**
 - There was a debate between 8% and 10% increase. Most board members were comfortable with an 8% increase.

4. Membership: Monica Winthrop

- Membership numbers:

MONTH-OVER-MONTH COMPARISON:

	December 2025	January 2026	Difference
Full Members	3,250	3,250	0
Absentee	217	217	0
Emeritus	94	94	0
Children Under 5	155	156	1
Limited Members	50	50	0
Waitlist Individuals	1,435	1,458	23

	December 2025	January 2026	Difference
Full Members	3,250	3,250	0
Absentee	217	217	0
Waitlist Families	392	397	5

YEAR-OVER-YEAR COMPARISON:

	January 2025	January 2026	Difference	% Difference
Full Members	3,249	3,250	1	.03%
Absentee	205	217	12	5.8%
Emeritus	95	94	-1	-1.0%
Children Under 5	152	156	4	2.6%
Limited Members	50	50	0	0%
Waitlist Individuals	1,505	1,458	-47	-3.1%
Waitlist Families	412	397	-15	-3.6%

- **Motion:** Approve list of new individuals to waitlist. **Motion Approved: 15-0**

5. Member Relations: Nick Metcalf

- None.

6. Programs & Concessions: Ann Florez

- Meeting to finalize the events for next year and menu for the grill.
- As a reminder all board members need to attend at least 2 club sponsored events.

7. Nomination Committee: Hillary Scherrer

- None.

8. Aquatics: Chris Bassler

- 1 request was received looking at lane usage. Recommendation will be sent to the board for review.

- Looking at a change to aquatics director role with a ramp down in salary and responsibility throughout the year.

8. Tennis: Raman Sarna

- A meeting was held with E&M, as a result the re-surfacing of the Courts will happen in 2027. The committee will look at smaller projects throughout the year.
- Conduct a more comprehensive assessment of the courts to understand everything that will be involved.
- Motion to approve an increase in the tennis budget by \$1,000. **Approved 15-0.**

9. Long Range Planning: Drew Shepard

- The committee will look at how to communicate out projects that are 3+ years out.
- Discussion was had to delay the parking lot resurface until after the Tennis Courts are resurfaced.

10. By-Laws: Nathaniel Glasser

- None.

11. Fitness: Kristin Gorelik

- None.

12. Marketing: Nancy Klett

- Revisiting the apps with Club Automation.
- Looking into Website improvements.

13. Aesthetics: Margux Misentone

- None.

E. Old Business

- None.

F. New Business

- None.

G. Announcements

- The next board meeting will be on February 17th at 7pm.

The meeting adjourned at 8:24 PM.

Monica Winthrop
Secretary

Matt Kelly
President