

Tuckahoe Recreation Club
1814 Great Falls Street
McLean, VA 22101
(703) 356-1205
www.tuckahoe.net
Tuckahoe Board of Directors

MINUTES

Date: July 16, 2026

Time: 7:00 PM

Place: Tuckahoe - Board Room

Board Members Present, Nancy Klett, Ed Cho (Past President- Via Zoom), Nick Metcalf, Margaux Misantone (via Zoom) ,Keith Bretzfield, Brendan Bayer, Raman Sarna (via Zoom), Stephanie Erwin, Sara Iacobucci, Nathaniel Glasser (via Zoom), Chris Bassler

Board Members Absent: Hilary Scherrer, Jen Nielsen, Kristin Gorekik, Ana Florez, Drew Shepard (Treasurer)

Officers Present: Matt Kelly (President), Bert English (Vice President), Monica Winthrop (Secretary)

Meeting called to order at 7:04 PM at Tuckahoe by the President.
The secretary sent out May minutes. No questions.

A. President's Report - Matt Kelly

- Updates provided from the executive committee meeting regarding incidents around the club.

B. Executive Committee

- Nothing new to report.

C. Manager's Report.

The past month has been a busy and productive month as the Club has settled into the heart of the summer season. Operations across all departments have been running well, with focus centered on supporting staff and delivering a positive member experience during our busiest period of the year.

While daily operations continue to require significant attention, the team has also made meaningful progress on facility improvements and several administrative initiatives. Overall, the Club continues to perform well during peak season.

Operations and Facilities

Highlights of items and ongoing work include:

- Successfully hosted swim and dive meets throughout the month, including preparations for hosting the NVSL Divisionals.
- Continued daily facility maintenance and repairs across all areas of the Club.
- WBH rooftop unit replacement project completed before the end of the summer season.
- Continued planning and coordination on the baby pool feature project following Board approval earlier this year.
- Ongoing development of the hot tub ceiling repair project with the E&M Committee, including contractor coordination and estimate refinement.
- Grille operations continue to perform well/improve. Staff are progressing and operational procedures continue to be refined.
- Follow-up electrical improvements completed within the Grille to better support expanded equipment usage.
- Continued attention to landscaping, painting, cleaning, furniture placement, signage, and overall facility appearance throughout the property.
- Annual audit preparation is still in progress.
- Fire prevention inspections and compliance efforts have been completed.

Programs and Events

- Summer programs continue to see strong participation across aquatics, tennis, fitness.
- Swim Team, Dive Team, and Tennis Team seasons are all wrapping up. Participation across all is very similar to 2025.
- Successfully hosted several member events throughout the month while continuing planning for upcoming summer activities.
- Independence Day had a big turnout
- Cars and coffee had a light turnout but it was fun!
- Tuckahoe day had a light turnout but went well. Thank you for all the board member help.
- Continued coordination with committees and vendors for upcoming events (Summer luau, Oktoberfest, crab feast, more)
- Coordinating a fall American red cross babysitting course for members

Staffing and Administration

- Summer staffing continues to perform across all departments, with management focused on coaching and member service. Some staff need regular correction while other staff are strong and make us proud.
- The ELEVATE staff recognition program continues to generate positive engagement and reinforce our desired workplace culture.
- Weekly management meetings continue.
- Migrated all payment processing to updated applications that allow for use of apple pay, google pay, 'tapping' and other uses.
- Continued review and documentation of accounting, payroll, and HR procedures for accountant transition.

As always, there are many additional operational and administrative items being addressed regularly. Please reach out if you would like more details in any area.

D. Committee Reports

1. Operations: Nick Metcalf

- Evaluating new chairs for the hill. Samples are being tested.

2. Engineering and Maintenance: Brendan Bayer

- A vendor provided a quote to repair the ceiling in the hot tub area.
 - **Motion:** Approval for \$26,000 to repair hot tub ceiling. **Approved 13-0.**
- Still looking for vendor quotes on re-tiling the steam room.
- Parking lot estimates have been reviewed and the committee will move forward with choosing one to start the re-surfacing of the parking lot.
- Quotes have been received for the sauna project. There are funds allocated in the 2026 budget to cover based on the savings from the parking lot budget.
 - **Motion:** Approval for \$75,000 to repair both the men's and women's sauna rooms. **Approved 13-0.**

3. Finance: Stephanie Erwin for Drew Shepard

- Looking at transferring the Quickbooks from the local computer to online for easy access.
- Will start looking at the 2027 budget soon with worksheets coming out in August to prepare.

4. Membership: Monica Winthrop

- Membership numbers:

MONTH-OVER-MONTH COMPARISON:

	June 2026	July 2026	Difference
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Full Members	3,250	3,248	-2
Absentee	240	240	0
Emeritus	91	91	0
Children Under 5	170	172	2
Limited Members	0	0	0
Waitlist Individuals	1,131	1,195	64
Waitlist Families	310	327	17

YEAR-OVER-YEAR COMPARISON:

	July 2025	July 2026	Difference	% Difference
Full Members	3,250	3,248	-2	-0.06%
Absentee	217	240	23	10.6%
Emeritus	94	91	-3	-3.2%
Children Under 5	152	172	20	13.2%
Limited Members	0	0	0	0%
Waitlist Individuals	1,291	1,195	-97	-7.4%
Waitlist Families	353	327	-26	-7.2%

- **Motion:** Approve list of new individuals to waitlist for both June
 - **Motion Approved: 13-0.**
- Limited membership was discussed for the upcoming year.
 - **Motion:** Approval of the limited membership for 50 limited members at a 10% increase from last year. The membership will last from September 9th, 2026 to April 30th, 2027. **Approved: 13-0.**

5. Member Relations: Nick Metcalf

- Tuckahoe was well received.
- There is a petition in motion for lane line changes during Saturday and Sunday of family fun swim time.

- The junior advisory board would like to present at the annual meeting. The board is in favor and will be invited.

6. Programs & Concessions: Ann Florez

- Taco night is on July 23rd and the Luau is coming up on August 8th.

7. Nomination Committee: Nick Metcalf for Ana Florez

- Review of nominees was reviewed. There are a total of 6 open slots with 11 nominees.
 - ***Motion:*** approve current 11 nominees for the board and 4 officers.
Approved: 10-3.

8. Aquatics: Chris Bassler

- The swim team went 4-1 and 2nd in divisional relays and all-star relays. The dive team went 3-2 and will most likely move up in divisions next year. Individual all-starts are this weekend.
- An idea was presented to include in-water speakers for the budget next year.
- It was brought up that Tuckahoe is one of the only swim clubs that does not shut down the pool for dive meets and it can be distracting to the divers.

8. Tennis: Raman Sarna

- The new pickleball program is going very well. Tuckahoe participated in play with Chesterbrook.
- Tennis re-surfacing quotes have been reviewed and will be looking for further input from other board members.

9. Long Range Planning: Stephanie Erwin for Drew Shepard

- Producing a long range report for recommendations.

10. By-Laws: Nathaniel Glasser

- None.

11. Fitness: Kristin Gorelik

- None.

12. Marketing: Nancy Klett

- The history of Tuckahoe is going well. Have gathered information from several long-time members. The committee is looking at publishing a story every quarter to help capture the history of the club.

13. Aesthetics: Margux Misentone

- None.

E. Old Business

- None.

F. New Business

- None.

G. Announcements

- ***Motion:*** approval to cancel the August meeting. ***Approved 13-0.***
- The next board meeting will be on September 15th at 7pm.

The meeting adjourned at 9:10 PM.

Monica Winthrop
Secretary

Bert English for Matt Kelly
President