

Tuckahoe Recreation Club
1814 Great Falls Street
McLean, VA 22101
(703) 356-1205
www.tuckahoe.net
Tuckahoe Board of Directors

MINUTES

Date: May 19, 2026

Time: 7:00 PM

Place: Tuckahoe - Pavillion

Board Members Present, Nancy Klett, Jen Nielsen, Ed Cho (Past President), Chris Bassler, Nick Metcalf, Kristin Gorekik, Nathaniel Glasser, Margaux Misantone, Raman Sarna

Board Members Absent: Keith Bretzfield, Stephanie Erwin, Ana Florez, Brendan Bayer, Hilary Scherrer, Sara Iacobucci, Drew Shepard (Treasurer)

Officers Present: Matt Kelly (President), Bert English (Vice President), Monica Winthrop (Secretary)

*Meeting called to order at 7:05 PM at Tuckahoe by the President.
The secretary sent out April minutes. No questions.*

A. President's Report - Matt Kelly

- The club is in great shape for the summer!
- Employee recognition, looking to set up a mechanism where members could contribute to recognize the staff. Suggestion was given to do at the end of the summer.
- Thank you to the chairs for the season.
- An incident was reported at the club in the overnight hours.

B. Executive Committee

- Nothing new to report.

C. Manager's Report.

May has marked the beginning of our summer operations on weekends, with many seasonal areas and programs already active around the Club. The baby pool and intermediate pool have opened for weekend use, the Grille has begun seasonal operations, the hill and picnic areas are active again, and tennis programs have been busy during afternoons and weekends.

At the same time, significant effort has gone into preparing both the facility and staff for the full summer season beginning Memorial Day Weekend. Grille training and operational expectations have been underway, lifeguard onboarding and training continues daily, and Summer Staff Orientation is scheduled for May 20.

Operations and Facilities

Highlights of items and ongoing work include:

- Reception operations officially transitioned to the Summer Bath House in early May.
- Outdoor pool operations, lap swimming schedule adjustments, and summer programming schedules have all transitioned into Spring ops and on the way to summer ops.
- Temporary tennis court crack repairs are underway and plan to be completed ahead of Memorial Day weekend while long-term planning and evaluation for milling/reconstruction continue.
- Core drilling and asphalt/base testing reports were received and are under review as part of long-term tennis court planning.
- Continued coordination with vendors and contractors on upcoming WBH RTU replacements scheduled for late summer.
- Continued facility preparation and seasonal readiness efforts throughout the property, including landscaping, painting, cleaning, furniture placement, signage, and pool deck setup.
- Grille operational setup completed, including menu rollout, staffing coordination, equipment prep, and inventory planning.
- Many inspections, pools, backflow assemblies, elevators, sprinklers, etc.

Programs and Events

- Swim, tennis, and summer recreation programming are now underway with good participation. Dive practice begins May 26.
- Summer event communications have been released to the membership, including the full summer event and closure calendar.
- Continued coordination with vendors and committees regarding upcoming summer events and operational planning.
- Summer packet and activity guide distributed to members to help communicate programs, schedules, amenities, and seasonal operations.
- Ongoing prep for different events taking place (golf outing, summer luau, pop up bingo, many more!)

Staffing and Administration

- Summer staffing is substantially complete across departments. Onboarding is almost finished as well (being completed at the staff orientation). Training well underway.

- Summer Staff Orientation is scheduled for May 20 and will include all-hands training related to member service, emergency preparedness, harassment awareness, operational expectations, and Club culture. Lars will be presenting during a portion of the event.
- ELEVATE staff recognition program finalized and preparing for rollout during orientation and throughout the summer season.
- Continued development and onboarding of leadership/supervisor staff, including expanding operational ownership for Hussein in Grille and supervisor specific training. A more in-depth supervisor harassment training to take place after schools release to ensure full participation (as we did in 2025).
- Weekly management meetings continue with focus shifting heavily toward operational coordination, communication, and maintaining consistency during peak season.
- Administrative workload remains elevated during the spring season due to many factors. Expect it to lessen some in June.

As always, there are many additional operational and administrative items being addressed regularly. Please reach out if you would like more details in any area.

D. Committee Reports

1. Operations: Nick Metcalf

- The committee convened and made plans for the summer.
- Open lanes noon to 5pm on Saturday and Sunday from Memorial Day to Labor Day. The indoor pool was designated for lap swimming.
- The safety check break has been changed from 15 minutes to 10 minutes.

2. Engineering and Maintenance: Brendan Bayer

- Grounds in great shape for Memorial Day.
- Discussed options for changing grass type on the area next to sun deck. Bermuda was proposed but E&M wants to think about other options. The area does require a lot of care and effort by the team, but while heartier, E&M didn't think the vine-like nature of the Bermuda would be attractive. We are going to explore options in the fall instead of repairing the current lawn after summer. Currently nothing else in the works.
- Still planning a parking lot mill/paving for fall. Two quotes submitted to the committee for consideration, we are waiting for them to get back to us with notes regarding the maintenance plan. Phil to follow up to the bidders.
- Still planning WBH bathroom HVAC replacement for late summer. Prep work is underway for this, deposit has been paid, install expected in August.
- Exploring options to freshen up SBH post season. Mostly cosmetic. Pricing being explored but low priority given peak season use.
- Received back core samples for tennis courts. We now have better data to seek quotes for replacement projects.

- Timeline for quotes and pathway to project? Core drilling study was shared with 4 tennis court contractors. 2 had given us bids and are now updating, 2 others were waiting for the study. Expect to have bids back in early June and we can then make a vendor selection. Once selection is made we can plan the project and start discussing program interruption for next spring.
- Waiting on a quote for a steam room, but we do have a quote for substantially cheaper and reviewing.
- Door project has been completed
- Hot tub ceiling, received two estimates on this work. The Atlas contractors have bid on a few jobs for us and come recommended. Though we have not used them yet (they bid on the indoor pool deck renovation).
- Tennis court crack repair is 50% complete. Same contractor and process as last year in May. Hope to be done by this week, though rain is challenging and may push the finish to early June.
- Fence repair along parking lot exit drive. Determination was that the neighbor, also a member, Lisa Bechini, would repair the fence themselves but we would split the cost of the tree removal or cleanup. As of earlier this spring the neighbors had not decided what route they wanted to go on the specific work being done and we are waiting for them to decide so we can assist.
- Sauna replacement needed, estimates being reviewed.
- WBH locker room locker replacement, estimate being reviewed. We have only gotten one so far and its custom and expensive. More work to be done.
- Rear fence repair/upgrade needed around the gate (behind the playground)- more info to come.

3. Finance: Drew Shepard

- Please let Drew know if spending will be different from the original approval so he can adjust.
- Overall the club finances are doing well.

4. Membership: Monica Winthrop

- Membership numbers:

MONTH-OVER-MONTH COMPARISON:

	April 2026	May 2026	Difference
Full Members	3,250	3,250 (25 waiting on acceptance)	0
Absentee	239	239	0
Emeritus	90	90	0
Children Under 5	146	167	21
Limited Members	50	0 (ended on April 30th)	-50
Waitlist Individuals	1,291	1,085	-206
Waitlist Families	353	299	-54

YEAR-OVER-YEAR COMPARISON:

	May 2025	May 2026	Difference	% Difference
Full Members	3,249	3,250	1	0%
Absentee	216	239	23	10.6%
Emeritus	94	90	-4	-4.2%
Children Under 5	148	167	19	12.8%
Limited Members	0	0	0	0%
Waitlist Individuals	1,170	1,085	-85	-7.2%
Waitlist Families	323	299	-23	-7.1%

CURRENT PROJECTED MEMBERSHIP:

	May 2026
Current Full Members	3,250
Resignations to date	337
Moved to Absentee/ Emeritus	75
Children Under 5 (moving to Full Members)	58
Returning/account additions	18
Accepted off Waitlist	383 (29 children under 5)
Projected Full Member Count	3,250

- **Motion:** Approve list of new individuals to waitlist. **Motion Approved:**

5. Member Relations: Nick Metcalf

- Each committee should choose a day for coffee and donuts.

6. Programs & Concessions: Ann Florez

- The board participated in a tasting of the grille menu before the meeting. Everything is working smoothly and quality is good.
- Suggestion was made to include a kids meal with smaller portions.
- **Motion:** Approval for \$2,000 out of operating budget for TVs in the Pavilion area. **Approved: 11-0.**

7. Nomination Committee: Hillary Scherrer

- Nothing new to report.

8. Aquatics: Chris Bassler

- Summer events are underway.
- Calendars have been updated for the summer.

8. Tennis: Raman Sarna

- 2 of the courts have been resourced and the other 2 will be done soon.

- Getting a core drilling report to feed into the courts.
- Looking at the Tuckahoe Picklehead community. A social community to match players with the open courts.

9. Long Range Planning: Drew Shepard

- Will be looking at Tennis Court replacement for next year.
- Looking at the next project at Tennis Court replacement.

10. By-Laws: Nathaniel Glasser

- Nothing new to report.

11. Fitness: Kristin Gorelik

- Looking for another vendor for weights that were previously approved by the board.
- June 14th will be the coffee and donut slot for Fitness.

12. Marketing: Nancy Klett

- Looking at new sections for the newsletter to advertise additional programs.
- August 2nd will be the coffee and donut slot for Marketing.

13. Aesthetics: Margux Misentone

- Nothing new to report.

E. Old Business

- None.

F. New Business

- The 1st annual Tuckahoe Golf Tournament was introduced this year. **Motion:** approval for \$350 for award that would be given to the winner. **Approved: 11-1.**

G. Announcements

- The next board meeting will be on June 16th at 7pm.

The meeting adjourned at 8:33 PM.

Monica Winthrop
Secretary

Bert English for Matt Kelly
President