Tuckahoe Recreation Club
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www.tuckahoe.net
Tuckahoe Board of Directors

MINUTES

Date: October 20, 2026
Time: 7:00 PM
Place: Tuckahoe - Board Room

Board Members Present, Nancy Klett, Drew Blankenship, Brian Hult, Brendan Bayer (via Zoom), Sara Iacobucci, Chris Bassler (via Zoom), Ana Florez (via Zoom), Kristin Gorekik, Jen Nielsen, Margaux Misantone, Nick Metcalf, Ed Cho (Past President - Via Zoom), Raman Sarna (via Zoom)

Board Members Absent: Bert English (Vice President)

Officers Present: Matt Kelly (President), Monica Winthrop (Secretary). Stephanie Erwin (Treasurer)

Meeting called to order at 7:05 PM at Tuckahoe by the President.
The secretary sent out September minutes. No questions.

A. President's Report - Matt Kelly

- Welcome back Brian Hult and welcome Drew Blankenship to the board!

B. Executive Committee

- Nothing new to report.

C. Manager's Report.

October is an in-between month as we wrap up summer routines in September and fully begin off-season routines in November; with much of the focus over the past month on facility improvement projects, seasonal changes, and giving focus to our administrative systems (particularly as a lot of our accounting and payroll processes have changed recently). A number of projects have required some schedule flexibility, but overall we are making good progress and continuing to keep member access and operations moving around the work.

Operations and Facilities

Highlights of items and ongoing work include:

- Hot Tub wall and ceiling project substantially completed. New sheetrock, insulation, ventilation work, and painting have been completed and the Hot Tub and Steam Room have reopened to members. A small punch list of finishing items is being completed around operations. Expansion caulk work around the Hot Tub will be rescheduled separately.
- Sauna replacement project continues. Production delays from the manufacturer pushed the original installation schedule back. The Winter Bath House locker rooms have remained closed during the period because of the extent of the prep work already completed.
- Reception to move to the WBH after sauna project is completed.
- Baby and Intermediate pools winterized and put away until the spring.
- Parking Lot Improvements are scheduled for October 19-30. The project was shifted slightly to coordinate more smoothly with the sauna work. The contractor (Falls Church Paving) plans to phase the work so the Club can remain open. We will share more details with members on what to expect as details get dialed in. Contractor will provide flaggers for the lot if needed.
- Fairfax county required us to add dechlorinators to our main pools to reduce chlorine level when backwashing and sending water to the storm water system. Completed.
- Outdoor underwater light bulbs have been replaced/updated. No fixtures needed to be replaced at this time.
- Reviewed cold weather considerations for pool operation. Heaters are all updated and working well, covers and hour adjustment for November have been shared with members.
- Meeting with contractors to get recommendations and quotes on potential SBH work.
- Tennis court renovation planning is still underway.

Programs and Events

- Fall Wine Tasting was held October 10, Themed wines from Spain and Portugal, was well attended.
- Halloween House scheduled for Saturday, October 24
- Family S’mores night scheduled for November 7. Big hit in 2025- building on it this year.

Staffing and Administration

- Transition to the outside accounting firm continues to progress. Refining lots of changes to our AP, AR, Payroll routines. Things going well and settling in after a couple months now.

- Annual review of the Club's simple IRA program
- Insurance review and prep work for Insurance audit underway
- Compliance work remains active across several areas, including stormwater discharge, elevator and fire inspections, pool permits, alcohol reporting, and other annual/seasonal requirements.
- Weekly management meetings continue, along with ongoing coordination of seasonal staffing and operational coverage.

As always, there are many additional operational and administrative items being addressed regularly. Please reach out if you would like more details in any area.

D. Committee Reports

1. Operations: Nick Metcalf

- Working with finance to develop a plan to replace all plastic furniture. Looking to have everything replaced by spring time.
- Discussion is underway on the expansion of Water Aerobics.

2. Engineering and Maintenance: Brendan Bayer

- The parking lot project has started.
- Sauna is the next project.
- Tennis courts will cost more than expected and the committee is working with finance to determine feasibility.
- **Motion:** to allow a member to take the old sauna heaters that would otherwise be thrown out. **Approved: 14-0**

3. Finance: Stephanie Erwin

- September actuals will be distributed to committee leads.
- Looking to propose a budget in November and get approval in December.
- Long range planning input will also be requested.

4. Membership: Monica Winthrop

- Membership numbers:

MONTH-OVER-MONTH COMPARISON:

	September 2026	October 2026	Difference
Full Members	3,251	3,251	0
Absentee	240	240	0
Emeritus	91	91	0

Children Under 5	176	176	0
Limited Members	0	0	0
Waitlist Individuals	1,285	1,298	13
Waitlist Families	352	357	5

YEAR-OVER-YEAR COMPARISON:

	October 2025	October 2026	Difference	% Difference
Full Members	3,250	3,251	1	0.0%
Absentee	217	240	23	10.6%
Emeritus	94	91	-3	-3.2%
Children Under 5	154	176	22	14.3%
Limited Members	0	0	0	
Waitlist Individuals	1,416	1,298	-118	-8.3%
Waitlist Families	386	357	-29	-7.5%

- ***Motion:*** Approve list of new individuals to waitlist for both September
    - ***Motion Approved: 14-0 (abstained)***

5. **Member Relations: Nick Metcalf**
    - None

6. **Programs & Concessions: Ann Florez**
    - Looking for suggestions for next year events.
    - As a reminder, all board members must support 2 events throughout the year.

7. **Nomination Committee: TBD**
    - None

8. **Aquatics: Chris Bassler**
    - Winter dive is off to a good start.
    - Looking at the aquatics director transition with the manager.

- Reviewing Hydra contract for future.
- An idea has been submitted for the Water Polo scramble on November 1st.

8. **Tennis: Raman Sarna**
    - Revised bid received for new tennis court project. Currently reviewing with other committees and looking at options. Still targeting courts to be re-done in the spring for 6-8 weeks. Looking at other venues for programs that would be affected.
    - Pass Academy's contract is up for renewal at the end 2027. Determining if a request for proposal (RFP) should be initiated for competitive bids.

9. **Long Range Planning: Stephanie Erwin**
    - None.

10. **By-Laws: TBD**
    - None.

11. **Fitness: Kristin Gorelik**
    - None.

12. **Marketing: Nancy Klett**
    - None.

13. **Aesthetics: Margux Misentone**
    - None.

E. Old Business
- None.

F. New Business
- None.

G. Announcements
- The next meeting will be on November 17th.

The meeting adjourned at 8:04 PM.

Monica Winthrop **Matt Kelly**

Secretary **President**